



GOVERNMENT OF KERALA

**Abstract**

KERALA SERVICE RULES—GRANT OF SPECIAL CASUAL LEAVE FOR THE EMPLOYED  
PARENTS OF PHYSICALLY/MENTALLY CHALLENGED CHILDREN—  
GUIDELINES—ISSUED

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FINANCE (RULES B) DEPARTMENT

**G. O. (P) No. 333/2011/Fin. Dated, Thiruvananthapuram, 6th August, 2011.**

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*Read:—G. O. (P) No. 85/2011/Fin. dated 26-2-2011.*

**ORDER**

Government have introduced Special Casual Leave for a period up to 15 days in a year, to the employees having physically/mentally challenged children as per Government Order read above.

In furtherance thereof, Government are pleased to issue following instructions for the guidance of the leave sanctioning authorities:—

(i) Special Casual Leave up to 15 days in a calendar year shall be granted to the employees having physically/mentally challenged children on production of certificate to that effect, from an authorised medical officer attending them.

(ii) The leave shall be granted on more than one occasions, if needed, altogether not exceeding 15 days in a calendar year.

(iii) The leave shall be combined with ordinary leave or ordinary casual leave and the period of leave shall be exclusive of public holidays that may intervene.

(iv) If both parents are employees of Government, a declaration countersigned by the competent authority to the effect that the spouse has not availed the leave in that calendar year should be produced.



These orders shall have retrospective effect from 26-2-2011.

Necessary amendments to Kerala Service Rules will be issued separately.

By order of the Governor,

DR. A. K. DUBEY,

*Principal Secretary (Finance).*

To

The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.

The Accountant General (A&E), Kerala, Thiruvananthapuram.

All Heads of Departments and Offices.

All Departments and Sections of the Secretariat.

The Director of Treasuries, Thiruvananthapuram.

The Secretary, K.P.S.C., Thiruvananthapuram (with C.L.).

The General Manager, K.S.R.T.C., Thiruvananthapuram.

The Registrar, High Court of Kerala, Ernakulam (with C.L.).

The Registrars, Universities of Kerala/Kochi/Calicut/Mahatma Gandhi/  
Kannur (with C.L.).

The Registrar, Kerala Lok Ayukta, Thiruvananthapuram.

The Registrar, Kerala Agricultural University, Mannuthi.

The Secretary, Ombudsman for Local Self Government, Thiruvananthapuram.

The Advocate General, Kerala, Ernakulam (with C.L.).

The Secretary, K.S.E.B., Thiruvananthapuram (with C.L.).

All Principal Secretaries/Secretaries/Special Secretaries/Additional  
Secretaries/Joint Secretaries/Deputy Secretaries and Under Secretaries  
to Government.

The Secretary to Governor, Raj Bhavan.

The Private Secretary to Speaker/Deputy Speaker of the Legislative  
Assembly.

The Additional Secretary to the Chief Secretary.